

NASSAU COUNTY WORK AUTHORIZATION #09

Contract Number:	CM3563
Consultant/Vendor:	Surveying and Mapping, LLC (SAM)
Consultant/Vendor Contact Name:	Patrick A. Smith
Consultant/Vendor Contact Phone Number:	904-886-0071
Consultant/Vendor Contact Email Address:	psmith@sam.biz
Project Short Title:	Yulee Woods Outfall Survey
Total Amount of Previous Work Authorizations:	\$107,098.00
Amount of this Work Authorization:	\$5,090.00
New Contract Amount including this Work Authorization:	\$112,188.00
Funding Source:	03404541-531402

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than 10 days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit “A”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Doug Podiak</u>	3/17/2025	
		Date	
Procurement:	<u>Nassau Helmore</u>	3/19/2025	
		Date	
Office of Management & Budget:	<u>Chris Lacambra</u>	3/17/2025	JP
		Date	
County Attorney:	<u>Denise C. May, Esq., BCS</u>	3/26/2025	DJ
	Denise C. May	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA



By: Taco E. Pope AICP-ICMA-CM

Its: Designee

Date: 3/27/2025

Surveying and Mapping, LLC (SAM)

By: Patrick A. Smith

Print Name: Patrick A. Smith

Title: Principle/Executive Vice President

Date: 3/20/2025



Exhibit "A"

Delivery Method:

Email dmarsh@nassaucountyfl.com

March 7, 2025

Darren Marsh
Nassau County Road Department
Nassau County Board of County Commissioners
96161 Nassau Place, Yulee, FL 32097
Phone: (904) 530-6175

RE: Yulee Woods Section Two Stake Center Line Easement Survey Proposal, Nassau County, Florida

Mr. Marsh,

SAM Surveying and Mapping is pleased to provide you with this proposal for professional Surveying services in connection with the above-referenced project. Based upon the request for proposal and information provided to SAM and upon our previous experience providing similar surveying services, we have prepared the attached proposed Scope of Services and Fee Estimate.

After you have reviewed the attached proposed Scope of Services and Fee, please do not hesitate to call if you have any questions or comments. Again, thank you for the opportunity to provide this proposal. We are looking forward to working with you on this project.

Sincerely,


Scott Borowski, PLS
Project Manager

cc: Eric Stuart, PSM



Project Overview

SAM Surveying and Mapping, LLC (SAM) proposes to recover existing property corners and stake the centerline of the easements as recorded on the plat of Yulee Woods Section recorded in Plat Book 5, pages 83-84, Nassau County, Florida. The approximate project limits are shown on attached Exhibit "A".

Scope of Services – Map and legal description

SAM will prepare a map and legal description of proposed Gas easements as shown on attached Exhibit "A".

- Recover sufficient boundary corners to determine the location of the easements.
- Set stakes every 50' and at direction changes for the easements.

Project Deliverables

- Stakes in the field.

Project Schedule

SAM will begin the field work within 3 days of notice to proceed and complete the staking within 10 days of notice to proceed.

Fees

SAM will provide the following services on a lump sum basis per the Scope of Services defined in SAM this proposal.

Map and legal description per Nassau County negotiated rates (see Exhibit "B") (\$5,090.00)

Total Lump sum fee **\$5,090.00**

Please do not hesitate to contact me at 904-634-8571 if you have any questions or wish to discuss this proposal.

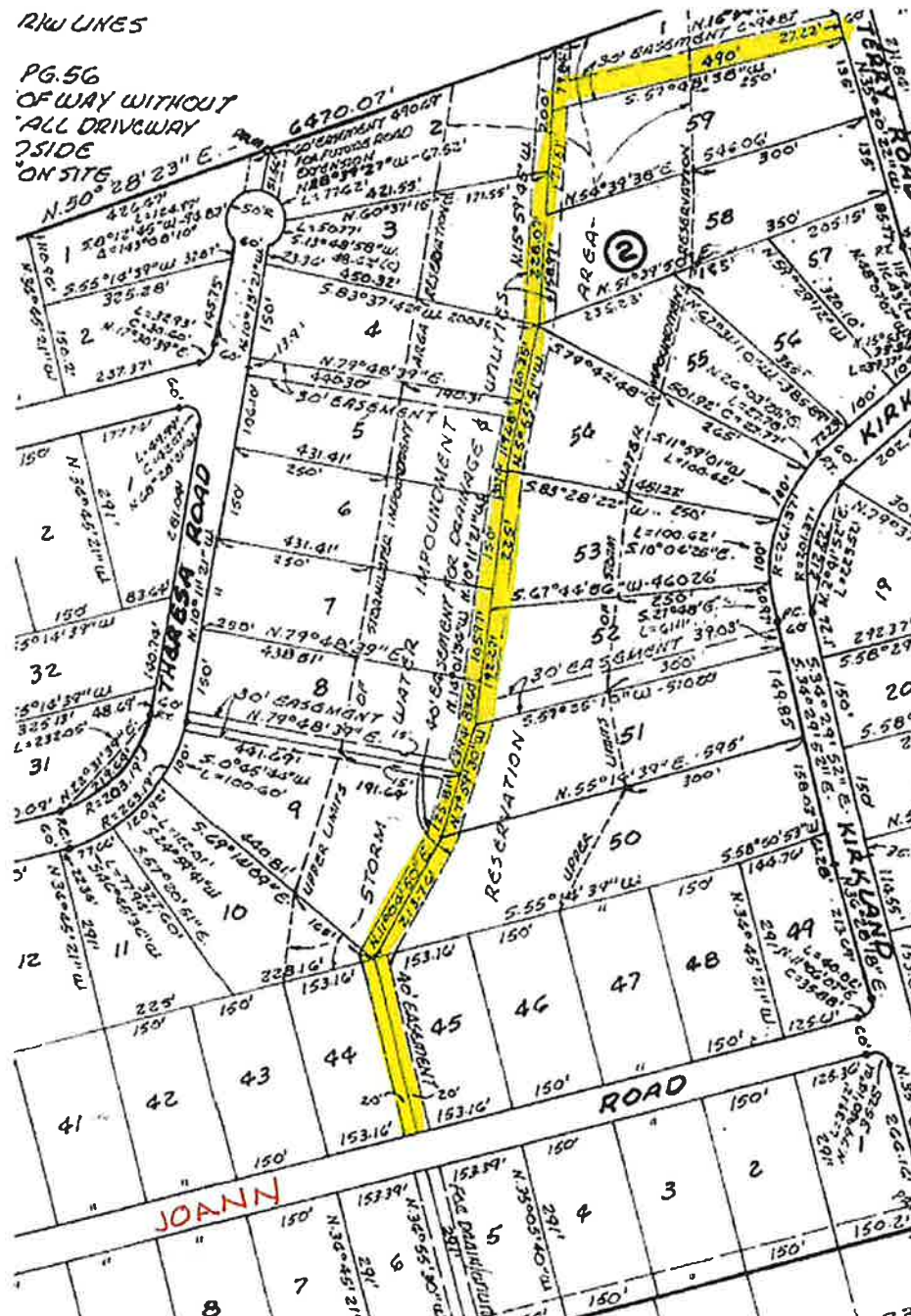
Terms and conditions per Nassau County Contract for Professional Services Contract Tracking No. CM3563.



EXHIBIT A

R/W LINES

PG. 56
OF WAY WITHOUT
ALL DRIVEWAY
SIDE
ON SITE 28' 23" E.



**EXHIBIT B**

Exhibit B										
		Survey And Mapping LLC (SAM) Scott Borowski, Project Manager 9440 Philips Highway Suite 7 Jacksonville, FL, 32256 Phone (904) 634-8571 Email: scott.borowski@sam.biz								
		Nassau County Yulee Woods Section Two Stake Center Line Easement								
		Rates per Nassau County Contract for Professional Services Contract Tracking No. CM3563								
			Management / Admin	Field Survey	Office Survey					Total Hours
										Fee
Survey Office Personnel	Rate	Man Hours								
Office/Department Manager	\$270.00	0							0	\$0.00
Senior Project Manager	\$230.00	0							0	\$0.00
Project Manager	\$190.00	3							3	\$570.00
Staff Surveyor	\$165.00	0							0	\$0.00
Phase Manager	\$155.00	6							6	\$930.00
Project Coordinator	\$135.00								0	\$0.00
Senior Office Technician	\$118.00								0	\$0.00
Office Technician	\$98.00								0	\$0.00
Project Specialist	\$95.00								0	\$0.00
Administration/Clerical Support	\$90.00	1							1	\$90.00
Survey Field Crew									0	\$0.00
Field Operations Manager	\$165.00								0	\$0.00
Field Coordinator/Supervisor	\$115.00								0	\$0.00
One (1) Person Survey Field Crew	\$110.00								0	\$0.00
Two (2) Person Survey Field Crew	\$175.00		20						20	\$3,500.00
Three (3) Person Survey Field Crew	\$240.00								0	\$0.00
Additional Rodperson or Flagperson	\$65.00								0	\$0.00
Utility Engineering Personnel Rates									0	
Project Manager	\$200.00								0	\$0.00
Field Technician III	\$110.00								0	\$0.00
Total Fee										\$5,090.00

PAS

Certificate Of Completion

Envelope Id: E67BF23C-1375-4CA0-BF76-84566A357A87

Status: Completed

Subject: Surveying and Mapping, LLC (SAM) CM3563-WA09 \$5,090.00

Source Envelope:

Document Pages: 7

Signatures: 11

Envelope Originator:

Certificate Pages: 7

Initials: 4

Noami Davis

AutoNav: Enabled

ndavis@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Noami Davis

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ndavis@nassaucountyfl.com

Signer Events

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Timestamp

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

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chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
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Signature Adoption: Pre-selected Style

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Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26






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Signed: 3/19/2025 10:35:08 AM

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Patrick A Smith psmith@sam.biz Principal / VP Surveying And Mapping, LLC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 69.8.72.50	Sent: 3/19/2025 10:35:10 AM Viewed: 3/20/2025 12:22:38 PM Signed: 3/20/2025 12:22:51 PM
Electronic Record and Signature Disclosure: Accepted: 3/20/2025 12:22:38 PM ID: b272a6f7-2ea4-48bd-a9d4-e10cb61a624c		
Noami Davis ndavis@nassaucountyfl.com Security Level: Email, Account Authentication (None)	Completed Using IP Address: 50.238.237.26	Sent: 3/25/2025 1:43:26 PM Viewed: 3/25/2025 1:43:57 PM Signed: 3/25/2025 1:43:59 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Patrick A Smith psmith@sam.biz Principal / VP Surveying And Mapping, LLC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 69.8.72.50	Sent: 3/25/2025 1:44:01 PM Viewed: 3/25/2025 5:04:51 PM Signed: 3/25/2025 5:05:02 PM
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Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 3/20/2025 12:22:54 PM Resent: 3/25/2025 5:05:05 PM Viewed: 3/26/2025 4:13:11 PM Signed: 3/26/2025 4:13:28 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 3/26/2025 4:13:31 PM Viewed: 3/26/2025 4:49:26 PM Signed: 3/26/2025 4:50:00 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 3/26/2025 4:50:03 PM Viewed: 3/27/2025 1:09:59 PM Signed: 3/27/2025 1:10:03 PM
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Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 3/28/2025 9:07:06 AM Viewed: 3/28/2025 10:41:35 AM
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Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 3/28/2025 9:07:08 AM
Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9		
Pamela Nelson pnelson@nassaucountyfl.com Admin Specialist II Nassau BOCC Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 3/28/2025 9:07:09 AM
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Certified Delivered	Security Checked	3/28/2025 9:06:49 AM
Signing Complete	Security Checked	3/28/2025 9:07:01 AM
Completed	Security Checked	3/28/2025 9:07:09 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

